**Application for Election as a Trustee**

**of the Vocational Rehabilitation Association (VRA) 2022-23**

**About You**

|  |  |  |  |
| --- | --- | --- | --- |
| Name |  | Job Title |  |
| Phone  |  | Organisation |  |
| Email  |  | Work Address |  |
| Home address  |  | Date of birth  |  |
| Nationality  |  | Twitter Name |  |
| LinkedIn |  | Instagram |  |

**Your interest in the VRA**

1. Why would you like to be considered for the role of a Trustee?

1. What other Trusteeships, Directorships or other positions you currently hold?

1. If elected as a Trustee, I wish to offer my services as (delete as required).

Chair   Yes   No

Vice Chair Yes   No

Treasurer Yes   No

1. What kind of expertise would you be able to bring to the Board?

|  |  |  |  |
| --- | --- | --- | --- |
| **Type of Skill** | **Lots**  | **Some**  | **None**  |
| Administration  |   |   |   |
| Campaigning  |   |   |   |
| Change  |   |   |   |
| Conflict Resolution  |   |   |   |
| Consultancy  |   |   |   |
| Customer Care  |   |   |   |
| Development  |   |   |   |
| Disability  |   |   |   |
| Equal Opportunities  |   |   |   |
| Education   |   |   |   |
| Financial  |   |   |   |
| Fundraising  |   |   |   |
| General Strategic Planning and Training  |   |   |   |
| Governance  |   |   |   |
| History of the Sector  |   |   |   |
| Human Resources/Training  |   |   |   |
| Information Technology  |   |   |   |
| Knowledge of the Community  |   |   |   |
| Legal  |   |   |   |
| Management   |   |   |   |
| Restructuring  |   |   |   |
| Marketing  |   |   |   |
| Media/PR  |   |   |   |
| Networks/Alliances  |   |   |   |
| Policy Implementation  |   |   |   |
| Property  |   |   |   |
| Research  |   |   |   |
| Systems  |   |   |   |

1. What other experience or skills do you believe you can offer?
2. Are there any areas of our work you have a particular interest in and/or would like to become more involved in?

**Declaration**

I declare that:

* I am a fully paid-up member of the VRA and wish to apply for appointment as a Trustee of the Vocational Rehabilitation Association.
* I am not disqualified from acting as a charity trustee.
* I have not been convicted of an offence involving deception or dishonesty (**or**any such conviction is legally regarded as spent).
* I have not been involved in tax fraud.
* I am not an un-discharged bankrupt.
* I have not made compositions or arrangements with my creditors from which I have not been discharged.
* I have not been removed from serving as a charity trustee, or been stopped from acting in a management position within a charity.
* I have not been disqualified from serving as a Company Director.
* I will do my best to ensure that charity funds and tax reliefs are used only for charitable purposes.
* I will ensure any conflicts of interest are declared in line with the VRA’s Conflicts of Interest Policy.
* I have read  [HMRC’s guidelines](https://www.gov.uk/government/publications/charities-fit-and-proper-persons-test/guidance-on-the-fit-and-proper-persons-test) on “Fit and Proper Persons”.

Name :

Date :

*If you want to make any information known or clarify any points, please discuss them with the Chair initially.*

**Proposer’s Details and Recommendation**

|  |  |
| --- | --- |
| First Name |  |
| Middle name(s)    |  |
| Last Name |  |
| Phone  |  |
| Email  |  |
| Home address  |  |
| Job Title |  |
| Organisation |  |
| Work Address |  |
| Date of birth  |  |
| Nationality  |  |

I am a fully paid-up member of the VRA and support this application for election as a Trustee/Officer of the Vocational Rehabilitation Association (VRA) for the following reasons:

**Nominations must be submitted by email to**enquiries@vrassociation.org.uk

**to arrive no later than Midday on 17th January 2022**