

VOCATIONAL REHABILITATION ASSOCIATION 2019 AWARDS GUIDANCE

We are delighted to invite nominations for the VRA awards 2019.

Thank you for taking the time to enable us to give this much deserved recognition for all the valuable work that our members do to support others.

You can make as many different nominations as you wish.

There are four award categories:

Category	Criteria for Nomination
VR Practitioner	<ul style="list-style-type: none"> This award is open to individuals practicing in any aspect of VR in the UK including advisors, case managers and assessors. Previous winners in the practitioner category are <u>not eligible</u> to be nominated again in this category. The winner will receive a year's free individual VRA membership and be featured on our website and the VRA Newsletter.
VR Initiative, Research or Education (project)	<ul style="list-style-type: none"> This award is open to entries from any individual or organisation in the UK and may include services, products, projects that contribute to education of practitioners, or research that adds to the evidence base. At least one member of the team involved should be a member. Nominators may include but are not limited to providers, purchasers and employers. Self-nominations are welcome. The winner will be featured on our website and in the VRA Newsletter. Any initiative, research, or education project that has previously won, in either of these categories, cannot be reconsidered for a period of three years. However, the organisation and/or individual responsible are welcome to submit entries for other work.
VR Student	<ul style="list-style-type: none"> This category is open to any UK student member of the VRA: <i>individuals who have not yet worked in VR at a professional level, have little or no experience in the field and limited income as a result of VR related studies.</i>

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- This includes those studying at any level including BTEC, diploma, undergraduate and post graduate education.
 - Nominators may include but are not limited to tutors, providers, purchasers and employers. Self-nominations are also welcome.
 - The winner will be featured on our website and in the VRA Newsletter.

VR Team

- This award is open to teams practicing in any aspect of VR in the UK. The focus is on teamwork and collaboration and how this facilitates effective and professional VR.
 - At least one member of the team involved should be a member.
 - The winning team will be featured on our website and in the VRA Newsletter.
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IMPORTANT: All Categories

- ★ At the time of the application, all nominees must be members of the VRA, but nominators do not have to be members. In the case of a team or project nomination, at least one member of the team involved should be a member.
- ★ Each individual nomination should be on its specific form: see supplementary documents
- ★ All applications must conform with GDPR. Other than the nominee and any nominator, no individual should be identifiable within the nomination or the appendices (e.g. client/ patient/ customer/ service user/ colleague etc).
- ★ All submissions can be supported by testimonials (in an appendix) which are extra to any indicative word count. Testimonials external to the company carry more weight. However, these appendices should not contain any of the 'case' for the nomination (i.e. they should not be used to extend word count facility as they are merely supporting key elements)
- ★ Any appendices should be incorporated at the end of the nomination form and if this involves pasting scanned documents, they must be legible and clear.
- ★ Awards are decided at the discretion of the judging panel and all decisions are final

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Submission

Entries should be submitted by email to enquiries@vrassociation.org.uk or completed online by:

5pm on 11th March 2019.

Award winners will be announced at the VRA-RCOT-SOM symposium in Birmingham on:

1st May 2019.

NB: All of those who are nominated should make themselves available on this date and all who are subsequently short listed should attend to be able to receive an award. If you are shortlisted and find that you cannot attend, you must identify a substitute who will receive the award for you.

See timeline below for further dates.

Please see [the website](#) for further information regarding how to book your place.

Awards 2019: Indicative Timeline:

16/4/19	Advise those on shortlist and confirm they will be attending symposium on 1/5/19
16/4/19 to 23/4/19	Final judging
1/5/19	Awards ceremony